QUALITY MANAGEMENT POLICY

WE OFFER HIGH-QUALITY TRANSLATION SERVICES FOR A WIDE VARIETY OF SECTORS: ELECTRONIC ENGINEERING, HUMAN RESOURCES, FINANCE, IT, TRANSPORTATION, MARKETING, LEGAL, MEDICINE, HEALTH CARE, PHARMACEUTICALS, TOURISM, EDUCATION, VIDEO GAMES, AND MORE.

We are committed to complying with all applicable requirements. Hence, we approach each project with a proactive attitude and the conviction that it will be done with the highest quality standards, regardless of volume or complexity.

Our main strategic objective is to meet the needs of every client and provide excellent service with the highest quality standards. Guided by this Policy, we established specific objectives to make this possible:

- We work exclusively with professional translators/editors who have earned a degree in technical-scientific and literary translation, certified translation, or related fields.
- We work exclusively with native linguists who translate into their native language.
- We utilize a grading and feedback system that allows us to track the performance of our translators and editors on every project.
- We handle all projects through an internally developed, cloud-based project management system.
- We use the latest technology in computer-aided aided translation tools (CAT Tools) to manage translation memories and term bases.
- We have Quality Assurance Managers who are responsible for the final version of our projects and guarantee compliance with the highest quality standards.
- We constantly make improvements to our work and methodology system to ensure maximum efficiency in every process.

Terra is ISO 9001:2015, 17100:2015, 18587:2020, and 27001:2022-certified. Since 2016, we've undergone rigorous testing and implementation processes in order to build a solid and compliant quality management system that allows us to offer top-tier quality services and add value to every workflow. We continually strive to improve our quality management system, as well as all process involved in it.

APRIL, 2025

MARINA ILARI, CEO

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